

## 20347 Enabling and Managing Office 365

### Overview

This course targets the needs of IT professionals who take part in evaluating, planning, deploying, and operating Office 365 services, including its identities, dependencies, requirements, and supporting technologies.

### Prerequisite Comments

A minimum of two years of experience administering the Windows Server operating system, including Windows Server 2012 or Windows Server 2012 R2; A minimum of one year of experience working with AD DS. A minimum of one year of experience working with name resolution, including DNS; Experience working with certificates, including public key infrastructure (PKI) certificates; Experience working with Windows PowerShell. Experience working with Exchange Server 2013 or later, Lync Server 2013 or Skype for Business Server 2015, and SharePoint Server 2013 or later is beneficial but not required.

### Target Audience

This course will provide experienced IT professionals with the training that they need to plan, configure, and manage an Office 365 environment. Students who attend this course are expected to have a fairly broad understanding of several on-premises technologies such as Domain Name System (DNS) and AD DS, and a general understanding of Exchange Server, Microsoft Lync Server or Skype for Business Server, and Microsoft SharePoint Server. This course also is intended as preparation material for IT professionals who are looking to take the exams 70-346: Managing Office 365 Identities and Requirements and 70-347: Enabling Office 365 Services to obtain the MCSA: Office 365 certification.

### Course Objectives

After completing this course, students will be able to:

- Plan an Office 365 deployment, configure the Office 365 tenant, and plan a pilot deployment.
- Manage Office 365 users, groups, and licenses, and configure delegated administration.
- Plan and configure client connectivity to Office 365.
- Plan and configure directory synchronization between Azure AD and on-premises AD DS.
- Plan and implement the deployment of Office 365 ProPlus.
- Plan and manage Exchange Online recipients and permissions.
- Plan and configure Exchange Online services.
- Plan and implement the Skype for Business Online deployment.
- Plan and configure SharePoint Online.
- Plan and configure an Office 365 collaboration solution that includes Yammer Enterprise, OneDrive for Business, and Office 365 groups.
- Plan and configure the integration between Office 365 and Azure RMS, and configure compliance features in Office 365.

[Register Online](#)

### Schedule

Class Length: 5 Days

G2R = "Guaranteed to Run"   OLL = "Online LIVE" ILT = "Instructor-Led-Training"					
29/10/18	G2R	1:00PM - 9:00PM	Lisbon, Portugal	OLL	EUR 1670
05/11/18	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
05/11/18	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
12/11/18	G2R	4:00PM - 12:00AM	Lisbon, Portugal	OLL	EUR 1670
26/11/18	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
26/11/18	G2R	4:00PM - 12:00AM	Lisbon, Portugal	OLL	EUR 1670
03/12/18	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
10/12/18	G2R	4:00PM - 12:00AM	Lisbon, Portugal	OLL	EUR 1670
10/12/18	G2R	4:00PM - 12:00AM	Lisbon, Portugal	OLL	EUR 1670
17/12/18	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
07/01/19	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
14/01/19	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
14/01/19	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
21/01/19	G2R	4:00PM - 12:00AM	Lisbon, Portugal	OLL	EUR 1670
28/01/19	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
04/02/19	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
11/02/19	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
18/02/19	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
25/02/19	G2R	4:00PM - 12:00AM	Lisbon, Portugal	OLL	EUR 1670

Monitor and review Office 365 services, and troubleshoot Office 365 issues. Plan and implement identity federation between on-premises AD DS and Azure AD.

## Course Outline

### Planning & Provisioning Microsoft Office 365

Overview of Office 365  
Provisioning an Office 365 tenant  
Planning a pilot deployment  
Lab: Provisioning Office 365

### Managing Microsoft Office 365 Users & Groups

Managing user accounts and licenses  
Managing passwords and authentication  
Managing security groups in Office 365  
Managing Office 365 users and groups with Windows PowerShell  
Configuring administrative access  
Lab: Managing Office 365 users and passwords  
Lab: Managing Office 365 groups and administration

### Configuring Client Connectivity to Microsoft Office 365

Planning for Office 365 clients  
Planning connectivity for Office 365 clients  
Configuring connectivity for Office 365 clients  
Lab: Configuring client connectivity to Office 365

### Planning & Configuring Directory Synchronization

Planning and preparing for directory synchronization  
Implementing directory synchronization by using Azure AD Connect  
Managing Office 365 identities with directory synchronization  
Lab: Planning and configuring directory synchronization

### Planning & Deploying Office 2016 ProPlus

Overview of Office 365 ProPlus  
Planning and managing user-driven Office 365 ProPlus deployments  
Planning and managing centralized deployments of Office 365 ProPlus  
Office telemetry and reporting  
Lab: Deploying Office 365 ProPlus

### Planning & Managing Exchange Online Recipients and Permissions

Overview of Exchange Online  
Managing Exchange Online recipients  
Planning and configuring Exchange Online permissions  
Lab: Managing Exchange Online recipients and permissions

04/03/19	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
11/03/19	G2R	1:00PM - 9:00PM	Lisbon, Portugal	OLL	EUR 1670
18/03/19	G2R	1:00PM - 9:00PM	Lisbon, Portugal	OLL	EUR 1670
25/03/19	G2R	3:00PM - 11:00PM	Lisbon, Portugal	OLL	EUR 1670
01/04/19	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
08/04/19	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
15/04/19	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
22/04/19	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
29/04/19	G2R	4:00PM - 12:00AM	Lisbon, Portugal	OLL	EUR 1670
06/05/19	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
13/05/19	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
20/05/19	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
03/06/19	G2R	4:00PM - 12:00AM	Lisbon, Portugal	OLL	EUR 1670
10/06/19	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
17/06/19	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
24/06/19	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
08/07/19	G2R	4:00PM - 12:00AM	Lisbon, Portugal	OLL	EUR 1670
15/07/19	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670
22/07/19	G2R	2:00PM - 10:00PM	Lisbon, Portugal	OLL	EUR 1670

## **Planning & Configuring Microsoft Exchange Online Services**

Planning and configuring email flow in Office 365  
Planning and configuring email protection in Office 365  
Planning and configuring client access policies  
Migrating to Exchange Online  
Lab: Configuring message transport in Exchange Online  
Lab: Configuring email protection and client policies

## **Planning & Deploying Skype for Business Online**

Planning and configuring Skype for Business Online service settings  
Configuring Skype for Business Online users and client connectivity  
Planning voice integration with Skype for Business Online  
Lab: Deploying Skype for Business Online

## **Planning & Configuring SharePoint Online**

Configuring SharePoint Online services  
Planning and configuring SharePoint site collections  
Planning and configuring external user sharing  
Lab: Configuring SharePoint Online

## **Planning & Configuring a Office 365 Collaboration Solution**

Planning and managing Yammer Enterprise  
Planning and configuring OneDrive for Business  
Configuring Office 365 groups  
Lab: Planning and configuring an Office 365 collaboration solution

## **Planning & Configuring Rights Management & Compliance**

Overview of the compliance features in Office 365  
Planning and configuring Azure Rights Management in Office 365  
Managing the compliance features in Office 365  
Lab: Configuring Rights Management and compliance

## **Monitoring & Troubleshooting Microsoft Office 365**

Troubleshooting Office 365  
Monitoring Office 365 service health  
Lab: Monitoring and troubleshooting Office 365

## **Planning & Configuring Identity Federation**

Understanding identity federation  
Planning an AD FS deployment  
Deploy AD FS for identity federation with Office 365  
Planning and implementing hybrid solutions (Optional)  
Lab: Planning and configuring identity federation